

ADMISSION NOTICE

Please follow the instructions given below for Admission to **Classes Nursery to V (English as medium of instruction) & VI-VIII (Bengali as medium of instruction)** for the Academic Session-2022:

1. Admission Portal for Classes Nursery to VIII shall remain open from 15th September, 2021 onwards for the Academic Session 2022.
2. Download the Bank Challan from the School Website (Admission Nur-VIII) link and take a print-out of the same. Now deposit the amount as mentioned in the Challan to IDBI Bank, Nager Bazar Branch, Saltee Plaza Ground Floor, 1 Khudiram Bose Sarani, (Near ILS Hospital), Kolkata- 700080 and keep the receipt of the same for a mandatory upload for filling of the admission form.

3. Admission Age:

For Class: Nursery : 4+ as on 1 st January, 2022	For Class: IV : 9+ as on 1 st January, 2022
For Class: K.G. : 5+ as on 1 st January, 2022	For Class: V : 10+ as on 1 st January, 2022
For Class: I : 6+ as on 1 st January, 2022	For Class: VI : 11+ as on 1 st January, 2022
For Class: II : 7+ as on 1 st January, 2022	For Class: VII : 12+ as on 1 st January, 2022
For Class: III : 8+ as on 1 st January, 2022	For Class: VIII: 13+ as on 1 st January, 2022

4. Scan all relevant original documents at the time of uploading Application Form viz.-

- (i) Birth Certificate
- (ii) Income Proof of Father (Employer's Certificate/Pay Slip/IT Return)
- (iii) Income Proof of Mother (as applicable)
- (iv) Address Proof (Aadhar Card/Electricity Bill)
- (v) Identity Proof of both Parents. (Aadhar Card/Pan Card)
- (vi) A copy of Passport size photo of Parent along with the child.

5. Self-attested photocopies (by parents only) of the following documents along with the printed application form (Original Documents must be produced at the time of submission of Forms)

- i) Birth Certificate
- ii) Income Proof of Father (Employer's Certificate/Pay Slip/IT Return)
- iii) Income Proof of Mother (as applicable)
- iv) Address Proof (Aadhar Card/Electricity Bill)
- v) Identity Proof of both Parents. (Aadhar Card/Pan Card)
- vi) Educational Qualification of both Parents.
- vii) Progress Report of previous class attended by the student
- viii) A copy of Passport size photo of the Parents along with the child to be pasted on the Application Form.

6. Please submit original TRANSFER CERTIFICATE at the time of Admission (I-VIII)

7. **1st List for interview** for the Academic Session 2022 will be put up in the school website-

i) **Classes Nursery to VIII on 1st October, 2021.**

8. School Bus facilities are also available. Further details regarding the same viz. School Bus Fees, School Bus Route will be furnished at the time of admission.

9. Admission Fees for Classes Nursery to V.(English Medium) Rs- 40,000/- approximately (all inclusive)

10. Admission Fees for Classes VI to VIII.(Bengali Medium) Rs- 30,000/- approximately (all inclusive)

Please note:

1. Additional charges will be applicable for School Bus facility.
2. Both parents must be present at the time of interview.
3. The procedure for interviewing the child shall be notified to you at the time of Parents interview.
4. All documents must be submitted at the time of Form Submission failing which the form will be treated as cancelled.
5. The above “mentioned dates” are subject to change as and when the need arises.